

REGION 1 SCHOLARSHIP CHECKLIST

After gathering all of your required items and completing your scholarship application, please review your package with this checklist.

CHECK OFF AND SIGN this check list to show that you understand and are completely sure that the required items are contained in your scholarship package. Include this checklist with your application package.

- **Official application** form COMPLETELY and CORRECTLY filled out. (No places should have the words “see attached” for information that is asked for on the application)
- **OFFICIAL UNIVERSITY/COLLEGE TRANSCRIPTS** – Official transcripts can be ordered from your college or university, and come in sealed (DO NOT OPEN) envelopes with the university seal or stamp/signature on them. **High School** students can get official transcripts at the school office but they still need to be sealed, and signed or have a seal on the envelope. Your high school knows how to do this...they do it all the time.
- **3 Letters of Recommendation** – Recommendation letters are usually on the person’s letterhead stationary and is not a printed off email. A person might send you a letter in a document form with their letterhead as an attachment to an email that you can print off as well. Usually, they are simply handed to the person that has asked for the recommendation. (please see the application for instructions on the requirements of who you need recommendation letters from)
- **For High School students:** A copy of ACT/SAT, or similar exam results must be attached. DO NOT JUST WRITE THE SCORE IN. YOU HAVE TO HAVE A COPY OF THE RESULTS ATTACHED AS WELL.
- A **current photograph** must accompany the application

My signature on this page is to ensure that I have read and filled out the Region 1 scholarship application according to the requirements on the application. Also, I have included each of the items listed above in their correct format. I understand that it is my responsibility to read and be aware of all of the requirements on the Official Region 1 Scholarship application. I further understand that any incorrect or missing items are grounds for my application to not be considered for a Region 1 Scholarship.

DATE _____

Applicant Signature